

Position Description

RAMP Statewide Coordinator

Organisational context

Domestic Violence Victoria (DV Vic) is the peak body for specialist family violence services for women and children in Victoria. We are an independent, non-government organisation.

Our vision is for a world where women and children can live fulfilled lives, free from fear and violence.

To achieve this, we:

- advocate and provide advice to government with and on behalf of our members
- lead innovation and influence policy, legislation and community attitudes
- work with our members to strengthen specialist family violence practice and build the capacity of human services
- work respectfully and collaboratively with all our partners.

Our work is informed by the experiences of women and children affected by family violence.

DV Vic is committed to the core values of equality, integrity and respect. Our values are reflected in the way we work and engage with others including our members, colleagues, and government.

Read our [Strategic Plan 2016-2020](#) for more information about what we do and where we're headed.

Role Context

In May 2014 the Victorian Government announced funding to support expansion of the Strengthening Risk Management (SRM) program across Victoria for women and children at highest risk from family violence. In 2016, eighteen Risk Assessment and Risk Management Panels (RAMPs) were established across Victoria.

Multi-agency Risk Assessment and Management Panels (RAMPS) aim to:

- reduce risk and harm to women and children at serious and imminent risk from family violence;
- reduce the potential for perpetrators to pose a serious and imminent threat to women and children, and to increase the accountability of perpetrators; and strengthen the capacity of the service system to achieve the above two aims.

This multi-agency model brings together a range of professionals at the local level to work collaboratively,

share information and manage risk for women and children who have been assessed as at high risk of being killed or significantly harmed in the context of family violence.

RAMPS involve the participation of government and key statutory and community sector agencies which respond to and support victims and perpetrators of family violence. Each RAMP is co-chaired by Victoria Police and a representative of a specialist family violence agency and supported through a funded Coordinator position through the specialist family violence agency. Other member agencies include Community Corrections, agencies responsible for protecting and supporting children; mental health and drug and alcohol services, housing providers and family violence services for men who use violence.

The RAMP Statewide Coordinator works with DHHS, Victoria Police, and the local RAMP Coordinators, Chairs and respective RAMP members in order to promote quality, consistency and efficiency across the state.

Organisational Values

Respect, Equality, Integrity.

Position specifications

Role title:	RAMP Statewide Coordinator		
Located:	Melbourne CBD	Classification Level / Award:	DV Vic Level 6.1
Employment Period:	12 month contract (inclusive of three month probation)	Remuneration:	\$78,526 per annum; \$39.74 per hour Salary sacrificing arrangements are offered within Australian Taxation Office guidelines
Reporting structure:	The RAMP Statewide Coordinator will report to and be supervised by the Practice Development Manager.		

Hours and basis of employment:	<p>0.8 FTE - 32 hours per week</p> <p>To work within office hours of 8am to 5.30 pm, Monday to Friday</p>
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Position Objectives
<ul style="list-style-type: none"> • Support the operation of RAMPs across DHHS Local Areas in accordance with the Operational Guidelines • Promote consistency across all RAMP sites through building common understanding of objectives, roles and responsibilities, parameters, processes and opportunities • Support high quality RAMP processes in operations, communication processes between stakeholders, practice management and internal review, systems level problem-solving, accountability and evaluation • In collaboration with DVRCV, provide high quality training to RAMP panel members • Enhance capacity for skilled professional judgement in RAMPs and family violence services based on understanding and responding to family violence risk at the very high end • Enable more consistent and higher quality data and information flow back to government regarding RAMP operations, monitoring and review.

Position Responsibilities
<p>1. Ongoing operational support for RAMPs</p> <ul style="list-style-type: none"> • Provide central point of contact for Local Area stakeholders to support the operation of RAMPs • Ongoing support, problem solving and resource-sharing for RAMP Coordinators, Chairs and other RAMP members across the 18 sites. <p>2. Professional Development</p> <ul style="list-style-type: none"> • In partnership with DVRCV, regularly review and refine the content of the RAMP training package and deliver training to RAMP panel members on a quarterly basis. <p>3. Forum and practice development sessions for RAMP coordinators and Co-Chairs</p> <ul style="list-style-type: none"> • Develop and present quarterly practice development sessions that identify emerging issues and gaps, share skills, identify opportunities for systemic improvements and develop broader

communication mechanisms.

4. Online Community of Practice

- Develop content for a dedicated online RAMP information and knowledge hub (using existing infrastructure through The Lookout website) to provide an online forum and a range of relevant documents and practice resources.

5. Communications and Analysis

- Provide a conduit between government and RAMPs to analyse and report data outcomes, trends, coordination, monitoring and review.
- Work with DHHS and Victoria Police, as needed, to support development and quality improvement of the RAMPs program.

6. Inform broader practice and policy

- Contribute to the broader practice and policy development work of DV Vic and represent DV Vic in external forums when required.

Key Selection Criteria

Essential

- Tertiary qualifications in a relevant discipline, or commensurate experience in the public or community sector.
- Demonstrated experience in providing specialist family violence services for women and their children including those from diverse communities.
- High level technical expertise in practice responses to family violence including a demonstrated understanding of the assessment of risk in relation to family violence.
- A comprehensive understanding of the complex nature and dynamics of family violence including the impact of family violence on women and children.
- Expertise in designing and delivering professional development programs.
- High-level conceptual and project management skills, including a demonstrated ability to source, analyse, synthesise and present complex information.
- Demonstrated ability to reflect on and analyse complex problems and provide workable solutions.
- Excellent written and verbal communication skills, including a demonstrated ability to provide concise, accurate and timely information.
- Capacity to professionally represent the organisation in a range of settings.
- Advanced personal and interpersonal skills, including demonstrated experience in contributing

positively within a team, the capacity to be flexible and adaptable during periods of change and high demand, and confidence working under limited direction.

- Demonstrated skills and experience in working collaboratively with a broad range of stakeholders and capacity to build rapport with a wide range of people.

Desirable

- A comprehensive understanding of the Victorian family violence service system.
- Knowledge of the political and government initiatives driving family violence reform and of policy and law informing responses to violence against women including recommendations made by the Royal Commission into Family Violence and subsequent work to reform system responses, and the ability to share this knowledge and model systems of advocacy.
- Experience in developing and moderating online and traditional communication methods and content for diverse audiences.

Application Process

Application process

Interested persons should send a current resumé with a covering letter addressing the key selection criteria to:

Fiona McCormack, CEO

Applications close: COB Wednesday 12 April 2017

Contact for further information: Catherine Plunkett Ph: 9921 0828 or admin@dvic.org.au

DV Vic seeks female applicants (EO Exemption no: A48/2012)

Applications that do not address the selection criteria will not be considered.

Applicants must have the right to live and work in Australia to be considered for this job.

DV Vic values diversity and encourages women from diverse backgrounds to apply